Social Skills & Teen Group Program

SPRING Session 2017: 8 Classes

weap
wisconsin early autism project

Green Bay!! 2017

Come Join us for Lots of Fun & Friendship!

Sessions are designed for students to further develop and practice appropriate social interactions with peers through the instruction and supervision of facilitators trained in ABA techniques. Registration includes a safety T-shirt, snacks, beverages, supplies & admission to events.

Classes at: The De Pere Clinic 1141 W Main Avenue Suite 201, De Pere WI 54115

Social Skills 3-5 yrs $280.00
Fridays 9:00-10:30 am
Mar 31 WEAP Donut Party
Apr 7 Safety
Apr 14 Sports
Apr 21 Trains
Apr 28 Books
May 5 Bowling
May 12 Friends
May 19 Animals

Social Skills 6-12 yrs $280.00
Wednesdays 4:30-6:00 pm
Mar 29 WEAP Pizza Party
Apr 5 Star Wars
Apr 12 Sports
Apr 19 Cooking
Apr 26 *Kress Library – De Pere
May 3 *Ashwaubenon Bowling Alley
May 10 Super Hero's
May 17 *Legion Park – Disc Golf

Teen Group 13 yrs & Up $280.00
Mondays 4:30-6:00 pm
Mar 27 *Happy Joe's – Pizza Party
Apr 3 Star Wars
Apr 10 Sports
Apr 17 Cooking
Apr 24 *Kress Library – De Pere
May 1 *Ashwaubenon Bowling Alley
May 8 *Bay Park Square Mall
May 15 *Legion Park – Disc Golf

Participant's Name: _____

Address: _____

City: _____ Zip: _____ County _____

Phone Number: _____

Age & Birthdate: _____

Please circle participants t-shirt size Youth S M L Adult S M L XL

Allergies/important medical information: _____

Parent's Name: _____

Parent's Phone Numbers: _____

Alternate Emergency Contact: _____

Alternate Phone Number: _____

How did you find out about us? _____

FIRST TIME PARTICIPANTS IN OUR PROGRAM:

Social Skills Classes are available for individuals with Autism between the ages of 3 and 12. For children ages 3-5, classes are held weekly at the De Pere clinic. For children ages 6-12, classes are held at the clinic or *community outing listed, details on back.

Teen Group Sessions are available for individuals with Autism starting at the age of 13. Sessions are held at the clinic or *community outing listed, details on back.

All classes are Structured & Packed with Fun, Learning & Interaction !

Must Be Paid in Advance with Registration
***** Per policy, sessions cannot be pro-rated. No refunds *****
Registration Forms due by Mar 10, 2017

Credit Card Information:

Participant Name: _____ Amount Paid: _____

Credit Card: _____Visa _____Master Card _____American Express _____Discover Card

Card Number: _____ Expiration Date: _____ Verification Code: _____
(3 digit code on the back of card)

Name on Card: _____ Address of Card Holder _____

Cardholder Signature: _____ Date: _____
This authorizes WEAP to charge my credit card

If you have any questions: call the Social Skills Coordinator, Samantha Mallard, at (920)338-1610. Class sizes are limited & fill quickly. Please return this form with your with your credit card information or check **payable to "Wisconsin Early Autism Project " (WEAP)**
Mail to: WEAP, 1141 W Main Avenue Suite 201, De Pere WI 54115. Cash registrations not accepted.

The Wisconsin Early Autism Project or our professional staff, WILL NOT BE HELD RESPONSIBLE for any accidents or loss of property on or off the premises. Classes may be combined to optimize participation & alternate topics or locations may be used depending on weather.
The signature below also serves as acknowledgement of my receipt of WEAP's Notice of Privacy Practices & Client rights.

Parent or Guardian's Signature: _____Date: _____

* Outing Locations

WEAP Pizza Party 1141 W Main Avenue Suite 201 De Pere, WI 54115 Mar 29 & 31 Meet at WEAP, 2nd floor Introduction to New Friends CHEESE PIZZA !! Donut Party for 3-5 yr olds Teen Group 13 yrs & Up Happy Joe's 1675 E Mason Street Green Bay, WI 54302 Mar 27 Meet at the Front Entrance Pizza Party!!	WEAP 1141 W Main Avenue Suite 201 De Pere, WI 54115 Apr 3, 5 & Apr 7 Meet at WEAP, 2nd floor Social Skills 3-5 yr olds Safety Social Skills 6-12 yr olds Teen Group 13 yrs & Up Star Wars	WEAP 1141 W Main Avenue Suite 201 De Pere, WI 54115 Apr 10, 12 & 14 Meet at WEAP, 2nd floor Sports	WEAP 1141 W Main Avenue Suite 201 De Pere, WI 54115 Apr 17, 19 & 21 Meet at WEAP, 2nd floor Social Skills 3-5 yr olds Trains Social Skills 6 -12 yr olds Teen Group 13 yrs & Up Cooking
WEAP 1141 W Main Avenue Suite 201 De Pere, WI 54115 Apr 24, 26 & 28 Meet at WEAP, 2nd floor Social Skills 3-5 yr olds Books Social Skills 6-12 yrs olds Teen Group 13 yrs & Up Kress Library 333 North Broadway De Pere, WI 54115 Meet at Front Entrance Books	WEAP 1141 W Main Avenue Suite 201 De Pere, WI 54115 May 1, 3 & 5 Meet at WEAP, 2nd floor Social Skills 3-5 yr olds Bowling Social Skills 6-12 yr olds Teen Group 13 yrs & Up Ashwaubenon Bowling Alley 2929 Allied Street Green Bay, WI 54304 Meet at Front Entrance Bowling	WEAP 1141 W Main Avenue Suite 201 De Pere, WI 54115 May 8, 10 & 12 Meet at WEAP, 2nd floor Social Skills 3-5 yr olds Friends Social Skills 6-12 yr olds Super Hero's Teen Group 13 yrs & Up Bay Park Square Mall 303 Bay Park Square Green Bay, WI 54304 Meet at the Front Entrance Team Work	WEAP 1141 W Main Avenue Suite 201 De Pere, WI 54115 May 15, 17 & 19 Meet at WEAP, 2nd floor Social Skills 3-5 yr olds Animals Social Skills 6-12 yr olds Teen Group 13 yrs & Up Legion Park 1252 Charles Street De Pere, WI 54115 Meet at Front Entrance Disc Golf

weap
WISCONSIN EARLY AUTISM PROJECT, INC.

Green Bay Clinic
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De Pere, WI 54115
920.338.1610 | Fax 920.338.1616
e-mail: weap.gb@wiautism.com

Glen O. Sallows, Ph.D., BCBA-D, President
Tamlynn Graupner, Psy.D., CEO
Michelle Sherman, A.P.S.W., Director of Clinical Services

Madison Corporate Office and Clinic
1210 Fourier Drive Suite 100
Madison, WI 53717
608.662.9327 (WEAP) | Fax 608.662.9041
e-mail: weap@wiautism.com

CLIENT RIGHTS

When you receive any type of service for mental illness, alcoholism, drug abuse, or a developmental disability, you have the following rights under Wisconsin Statute sec., 51.61 (1) and JFS 94, Wisconsin Administrative Code.

PERSONAL RIGHTS

- You and your child must be treated with dignity and respect, free from any verbal, physical, emotional or sexual abuse.
- You and your child have the right to have staff make fair and reasonable decisions about your child's treatment and care.
- Neither you nor your child may be treated unfairly because of your race, national origin, sex, age, religion, disability or sexual orientation.
- Your child may not be filmed, taped or photographed unless you agree to it.

TREATMENT AND RELATED RIGHTS

- Your child must be provided prompt and adequate treatment, rehabilitation and educational services appropriate for him/her.
- You must be allowed to participate in the planning of your child's treatment and care.
- You must be informed of your child's treatment and care, including alternatives to and possible side effects of treatment, including medications.
- No treatment or medication may be given to your child without your written, informed consent, unless it is needed in an emergency to prevent serious physical harm to him/her or others, or a court orders it.
- Your child may not be given unnecessary or excessive medication.
- Your child may not be subject to experimental research without your written informed consent.
- You must be informed in writing of any costs of your child's care and treatment for which you or your relatives may have to pay.
- Your child must be treated in the least restrictive manner and setting necessary to achieve the purposes of admission to the program, within the limits of available funding.

RECORD PRIVACY AND ACCESS

Under Wisconsin Statute sec. 51.30 and HFS 92, Wisconsin Administrative Code:

- Your child's treatment information must be kept private (confidential), unless the law permits disclosure.
- Your child's records may not be released without your consent, unless the law specifically allows for it.
- You may ask to see your child's records. You must be shown any records about his/her physical health or medications. Staff may limit how much you may see of the rest of your treatment records while you are receiving services. You must be informed of the reasons for any such limits. You may challenge those reasons through the grievance process.
- After discharge, you may see your child's entire treatment record if you ask to do so.
- If you believe something in your child's records is wrong, you may challenge its accuracy. If staff will not change the part of your child's record you have challenged, you may file a grievance and/or put your own version in your record.
- A copy of sec. 51.30, Wis. Stats., and/or HSS 92, Wisconsin Administrative Code, is available upon request.

GRIEVANCE PROCEDURE AND RIGHT OF ACCESS TO COURTS

- Before treatment is begun, WEAP must inform you of your rights and how to use the grievance process. A copy of WEAP's Grievance Procedure is available upon request.
- If you feel your rights have been violated, you may file a grievance.
- You may not be threatened or penalized in any way for presenting your concerns informally by talking with staff, or formally by filing a grievance.
- You may, instead of filing a grievance or at the end of the grievance process, or any time during it, choose to take the matter to court to sue for damages or other court relief if you believe your rights have been violated.

GRIEVANCE RESOLUTION STAGES

Informal Discussion

- You are encouraged to first talk with your child's Senior Therapist about any concerns you have. If you are unable to resolve your concerns, you may then ask to be referred to your child's Clinic Supervisor or Lead. You may, at any time, contact Dr. Sallows or Tamlynn Graupner, with any concerns.

Grievance Investigation - Formal Inquiry

- If you want to formally file a grievance, you should do so within 45 days of the time you become aware of the problem. WEAP's Administrator or your child's Lead may, for good cause, grant an extension beyond the 45-day time limit.
- WEAP's Client Rights Specialist (CRS) will investigate your grievance and attempt to resolve it.
- Unless the grievance is resolved informally, the CRS will write a report within 30 days from the date you filed the formal grievance. You will get a copy of the report.
- If you and your child's Lead agree with the CRS's report and recommendations, the recommendations shall be put into effect within an agreed upon time frame.
- You may file as many grievances as you want. However, the CRS will usually only work on one at a time. The CRS may ask you to rank them in order of importance.

Final Decision

- If the grievance is not resolved by the CRS's report, either Dr. Sallows or your child's Lead shall prepare a written decision within 10 days of receipt of the CRS's report. You will be given a copy of the decision.

WEAP has identified the following persons as Client Rights Specialists:

Madison Clinic	**Milwaukee Clinic**	**Green Bay Clinic**	**Eau Claire Clinic**
Wisconsin Early Autism Project	Wisconsin Early Autism Project	Wisconsin Early Autism Project	Wisconsin Early Autism Project
1210 Fourier Drive Suite 100	150 N Sunny Slope Rd	1141 W Main Av. Suite 201	2125 Heights Drive Suite2F
Madison, WI 53717-1969	Brookfield, WI 53005	De Pere, WI 54115	Eau Claire, WI 54701
(608) 662-WEAP (9327)	(262) 432-5660	(920) 338-1610	(715) 832-2233
Michelle Sherman	Crystal Held	Kerry Hoops	Katie Gleason
msherman@wiautism.com	cheld@wiautism.com	khoops@wiautism.com	kgleason@wiautism.com

NOTE: There are additional rights within sec. 51.61 (1) and HFS 94, Wisconsin Administrative Code. They are not mentioned here because they are more applicable to in-patient and residential treatment facilities. A copy of sec. 51.61 and/or HFS 94 is available upon request. In addition, a poster on Client Bill of Rights is located in each WEAP Clinic reception area.

WEAP
WISCONSIN EARLY AUTISM PROJECT, INC.

Summary of the Notice of Privacy Practices

Please refer to the notice form for a complete description of the privacy practices summarized below

What Health Information Is

Whenever a WEAP provider treats you, health information is created. Health information may be written (e.g. an entry into the data book or a treatment plan), spoken (discussion amongst therapists and/doctors), or electronic (bills saved into computer)

WEAP: An Organization which Handles Health Information

The Wisconsin Early Autism Project has several facilities throughout Wisconsin. Each clinic follows the same privacy practices when handling your health information

The Law Permits WEAP Providers to Use or Disclose Health Information for These Routine Activities:

- **For Treatment**
- **For Payment**
- **For Health Care Operations**
- **For Appointment Reminders/Communications**

Other Examples of Permitted Uses and Disclosures of Health Information:

- **Uses and disclosures permitted or required by law**
- **Some research activities**
- **Some marketing activities**
- **Public health activities**

Activities You Can Object To

In many circumstances, you may have the right to object before we disclose certain information

Activities That Require Your Written Permission (Authorization)

If WEAP needs to use or disclose your health information for other purposes, we must first receive your written authorization.

Your Patient Privacy Rights

You have the right to….

- Request how we contact you
- Inspect, and receive a copy of, your medical and billing records
- Request corrections to your medical and billing records
- Receive an accounting (list) of certain disclosures
- Receive a paper copy of WEAP's *Notice of Privacy Practices*. You can get a current Notice form at any WEAP clinic
- Request restrictions on uses and Disclosures of your health information. (We may not be able to grant requests beyond what the law requires)

Please call Tamlynn Graupner at 608.662.9327 if you have any questions or concerns.